



## **10 QUESTIONS TO ASK BEFORE ACCEPTING ANY JOB**

1. Am I considered an employee or independent contractor for tax purposes?
2. Will I be given job security (as opposed to merely being hired at will which gives the employer the right to terminate my job at any time with or without notice and with or without cause)? If so, what kind of job security is being offered?
3. Is a bonus part of my compensation package and how can I be sure I will receive a fair amount of bonus every year?
4. Are periodic raises given? What is the procedure for merit raises and job advancement?
5. Does the employer have a definite stated policy regarding severance?
6. Who administers the company's pension plan? Is it a reliable company?
7. What fringe benefits will I receive?
8. What happens to my benefits if I resign? How much advance notice is required to be given in the event I wish to resign?
9. Are expenses reimbursable? What about relocation expenses? What happens if I relocate and the job doesn't pan out after a short period of time? Will the company still reimburse me for moving expenses?
10. What is the company's policy towards maternity leave? If I become pregnant, will my job be held open if I wish to return within a reasonable period of time after giving birth?

FROM: THE EMPLOYEE RIGHTS HANDBOOK